



**TENNESSEE BETA 2026
HOTEL CHECK & CREDIT CARD
AUTHORIZATION
Nashville, Tennessee
November 19-24, 2026**

Check Payment and Credit Card Authorization DEADLINE: October 29, 2026

Please see the check address and credit card authorization process for each individual hotel listed below.

All Checks must arrive at your confirmed by October 19, 2026 to allow time for the check to clear. Checks must include reservation confirmation numbers, attendee names, arrival/departure dates, and how to allocate the check. Please include the best contact name and phone number in case the hotel has questions. School Name must be in the Memo field of the check. Please make sure you have a copy of the check in your possession when checking-in.

PAYING FINAL PAYMENT BY CHECK			PAYING FINAL PAYMENT BY CREDIT CARD NOT IN YOUR POSSESSION		TAX EXEMPTION
HOTEL NAME	MAKE CHECK PAYABLE TO	SEND CHECK TO THIS ADDRESS	CREDIT CARD AUTHORIZATION PROCESS	CREDIT CARD AUTHORIZATION CONTACT	
Gaylord Opryland Resort & Convention Center	Gaylord Opryland Hotel	Gaylord Opryland Hotel Attn: Accounting 2800 Opryland Drive Nashville, TN 37214 DUE: 14 days prior to arrival	Email following address for credit card authorization	gh.bnago.deposits@GaylordHotels.com DUE: 1 week prior to arrival	Must be from the state of TN - TN does not accept out of state tax exemption forms or a 501C3 (if out of state) gh.bnago.deposits@GaylordHotels.com