



NORTH CAROLINA BETA 2027
HOTEL CHECK & CREDIT CARD
AUTHORIZATION
Greensboro, NC
January 28 - February 2, 2027

Check Payment and Credit Card Authorization DEADLINE: January 15, 2027

Please see the check address and credit card authorization process for each individual hotel listed below.

All Checks must arrive at your confirmed hotel by January 15, 2027 to allow time for the check to clear. Checks must include reservation confirmation numbers, attendee names, arrival/departure dates, and how to allocate the check. Please include the best contact name and phone number in case the hotel has questions. School Name must be in the Memo field of the check. Please make sure you have a copy of the check in your possession when checking-in.

PAYING FINAL PAYMENT BY CHECK			PAYING FINAL PAYMENT BY CREDIT CARD NOT IN YOUR POSSESSION		TAX EXEMPTION
HOTEL NAME	MAKE CHECK PAYABLE TO	SEND CHECK TO THIS ADDRESS	CREDIT CARD AUTHORIZATION PROCESS	CREDIT CARD AUTHORIZATION CONTACT	
Sheraton Greensboro Hotel at Four Seasons	Sheraton Greensboro Hotel at Four Seasons DEADLINE: January 15, 2027	Sheraton Greensboro Attn: Debi Millang, Group Housing 3121 West Gate City Blvd Greensboro, NC 27407 336-292-9161 x 4402	Send email requesting CC authorization link dmillang@sheratongreensboro.com 336-292-9161 x 4402 DEADLINE: January 15, 2027	Debi Millang, Group Housing dmillang@sheratongreensboro.com 336-292-9161 x 4402	The hotel can provide a tax exempt form if needed. Contact Debi Millang. The guests will have to get a copy of their receipt and file tax exempt information with the state. The hotel does not exempt tax.